



D11.4

Project Communication Means First

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Dissemination:	P
Contributing to:	WP11
Date:	30/04/2015
Revision:	1.0

VERSION HISTORY

NBR	DATE	NOTES AND COMMENTS
1	30/02	First draft-TOC
2	18/03	First Extended Version
3	15/04	Second Extended Version
4	30/04	Final Version

DELIVERABLE PEER REVIEW SUMMARY

ID	Comments	Addressed (X) Answered (A)

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Executive Summary

A proper definition of communication means is an essential aspect for the diffusion of the project results outside consortium boundaries. For this reason, Psymbiosys website, the main communication mean at this development stage (M9), is described within this paper; particularly, it is divided into sections:

- Public section (SITE), aiming at supporting the communication of the website outside the consortium. This section is organized in a homepage and other four sections: two giving general information about project and partners (i.e. “Project” and “Partners”), one providing publicly accessible documents (“Documents”) and the last with a standardized contact form (“Contact”).
- Section accessible only by authorized users (Intranet), for supporting project partners in sharing materials. Contents of this section are related with WPs, deliverables, project meetings and legal issues (e.g. Grant Agreement, Description of Actions, etc.). In addition, in this section users can create their own customizable dashboards and personal folders (“My folder”) as well as set their own preferences in terms of language and visualization.

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1 Introduction

1.1 Purpose and scope

This deliverable is intended to provide an overview of website specifically designed for Psymbiosys project. This document is thought both for consortium partners and a wider audience of people not involved in the project. Indeed, it has a two-fold objective:

1. To support project partners in using the website, thus sharing documents and materials. In this way, project coordination and collaboration will be enhanced.
2. To help external user in understanding website organization, particularly contents and materials accessible. In this way, communication outside the project consortium is facilitate, thus resulting in a better comprehension of Psymbiosys concepts , activities and outcomes.

1.2 Relation to other PSYMBIOSYS WPs and Tasks

This deliverable is related to WP11 activities, particularly to task WP11.2 “Awareness Workshops, Product-service Training, Marathons, Communication and LivingLabs”.

The main objective of this task is to address new ways of communication and impact awareness creation, including the design and implementation of communication means, the organisation of industrial workshops in the relevant Regions (second phase) and the organisation of product-service innovation Marathons in the four test cases.

To this scope, this document aims at provides a description of the main communication means at this stage of development, the Website.

1.3 Structure of the document

This document is organized in a single chapter providing a description of Psymbiosys website and which is divided into two sections. In the first one, it’s presented those contents accessible without credentials and aiming at disseminating projects activities and results to a wide audience. In the second section, “Intranet” section, which is accessible only by registered users, is described, particularly in its structure and its contents.

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2 Website structure

Psymbiosys website includes a public section (SITE) and a section accessible only for authorized users by logging in with credentials (Intranet).

Next paragraphs explain structure and contents of each section, thus providing a comprehensive overview of the project website.

2.1 Public section (SITE)

This section of the website aims at supporting the communication of the website outside the consortium partners, thus enabling the widening dissemination and exploitation of the project results. To this aim, this section provides five different contents sub-sections, that can be accessed by the toolbar in the top side of the webpage.

- **Home.**

At the top of the home page, Psymbiosys five tussles are presented one by one, dynamically shifting from changing every few seconds. Furthermore, Website homepage (Figure 1) provides news about dissemination actions and events (i.e. workshops, conferences, etc.), thus strengthening their visibility. Finally, in the Factsheet box a summary of the legal information (e.g. Full Name, Type of project, Budget, Duration, etc.) about Psymbiosys project is showed.

Figure 1 Psymbiosys homepage

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HOME PROJECT PARTNERS DOCUMENTS CONTACT

INTRANET



NEWS

5th Workshop on Impact of the Factories of the Future PPP
April 16, 2015

The European Commission is organising, with the support of the European Factories of the Future Research Association (EFFRA), the 5th Workshop on Impact of the FoF PPP, which will take place in Brussels on 29-30 April 2015.

The PSYMBIOSYS project will be presented on the 29 April as part of the sixth domain entitled *Customer-focused Manufacturing*, moreover in the area 2 entitled *Innovative product-service design using manufacturing intelligence*. One of the aims is to enhance cooperation links and clustering within the PPP, as also to facilitate the assessment of its implementation.

FACTSHEET

Full name: Product-Service sYMBIOtic SYStems
Acronym: PSYMBIOSYS
Type: Research and Innovation Action (RIA)
Call: H2020-FoF5-2014 - Innovative product-service design using manufacturing intelligence
Grant Agreement n.: 636804
Duration: 36 months (01/02/15 - 31/01/18)
Project Partners: 12
Budget: € 5,996,303.75

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This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement n. 636804

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- **Project.**

Project is structured in three main sub-sections “Work plan”, “Challenges” and “Objectives”. “Work plan” provides an overview of all Work Packages in which the project activities are organized; particularly a brief description of WP topic and aims is presented. Then, in “Challenges” people find a short explanation of PSYMBIOSYS five main dichotomies or tussles currently hindering service innovation within all EU manufacturing industries. Finally, “objectives” aims at showing ten main measurable objectives along the research-innovation-market and the organisation-manufacturing-IT axes of our 2D space.

- **Partners.**

Here for each partner have been presented company logo, a brief description of the company profile and its main task of involvement within Psymbiosys project. Company profiles aims at summarizing company history and competences, while the main task of involvement includes a recap of its activities within the project activities.

- **Documents.**

Within this section, public deliverables and other material for disseminating publicly accessible are collected.

- **Contact.**

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This section supports people in contact with project consortium by filling a standard contact form (Figure 2). In this way, people outside project consortium can ask for questions or further information about activities and outcomes.



Figure 2 Contact form

2.2 Private section

This section (<http://demos.txt.it:8096>) is accessible only for users with access credentials, i.e. login name and password provided by TXT. Once a registered user has logged in, he/she is able to access to “Intranet” webpage (Figure 3). This part of the website is intended to facilitate communication inside consortium, thus preventing issues in activities coordination. Currently, i.e. M9, this section is organized as follows:

- **WP1-WP11**, folders for sharing documents such as draft version of deliverables, regarding each WP;
- **PSY Contractual Documents**, a folder containing legal documents (e.g. Description of Action, Grant Agreement with signature, etc.), materials for the Grant Agreement preparation and the different versions of Psymbiosys proposals.
- **PSY Submitted Documents**, section storing those deliverables sent to the EC
- **PSY Material**, where project templates and dissemination material (e.g. Psymbiosys deliverable template) are stored.
- **PSY Meetings**, folder with information about Psymbiosys meetings, i.e. Agenda, Venue, Presentations and Minutes.

Marco Sereni ▼



Home Intranet SITE

Navigation

- PSY Material
- PSY Meetings
- WP1
- WP2
- WP3
- WP4
- WP5
- WP6
- WP7
- WP8
- WP9
- WP10
- PSY Contractual Documents
- PSY Submitted Deliverables
- PSY Contacts
- WP11

You are here: Home / Intranet

Contents View Actions Add new... State: Private

Intranet

by admin — last modified Feb 26, 2015 02:41 PM — History

Title	Author	Type	Modified
PSY Material	admin	Folder	Feb 26, 2015 02:43 PM
PSY Meetings	admin	Folder	Feb 26, 2015 02:43 PM
WP1	admin	Folder	Feb 26, 2015 02:46 PM
WP2	admin	Folder	Feb 26, 2015 02:46 PM
WP3	admin	Folder	Feb 26, 2015 02:46 PM
WP4	admin	Folder	Feb 26, 2015 02:47 PM
WP5	admin	Folder	Feb 26, 2015 02:47 PM
WP6	admin	Folder	Feb 26, 2015 02:47 PM
WP7	admin	Folder	Feb 26, 2015 02:47 PM
WP8	admin	Folder	Feb 26, 2015 02:48 PM
WP9	admin	Folder	Feb 26, 2015 02:48 PM
WP10	admin	Folder	Feb 26, 2015 02:48 PM
PSY Contractual Documents	admin	Folder	Feb 26, 2015 02:45 PM
PSY Submitted Deliverables	admin	Folder	Feb 26, 2015 02:45 PM
PSY Contacts	admin	Folder	Feb 26, 2015 02:44 PM
WP11	David Opresnik	Folder	Jun 17, 2015 03:43 PM

Figure 3 Intranet section

Two modalities for folders visualization are available within this section:

- **Contents.** The size, date of the last modification and folder access state (i.e. Private or Public) are showed. Moreover, with this modality, user can copy or rename folders and files.
- **View.** With this modality, a user can see author, typology (e.g. folder, image, etc.) and date of last modification for each file.

In addition, logged user can add several types of material (see Figure 4) thus sharing his/her own contributions or updating existing documents.

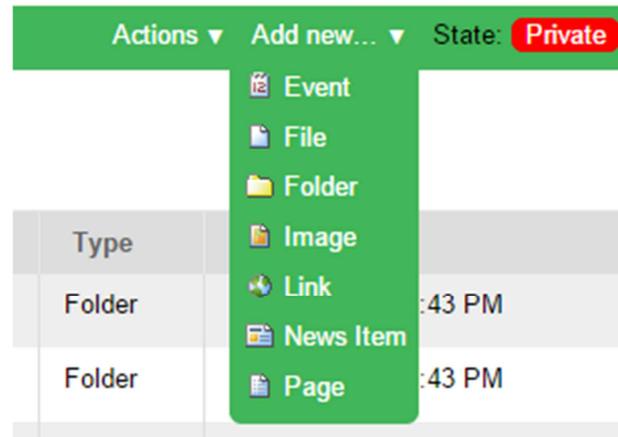


Figure 4 List of object user can add

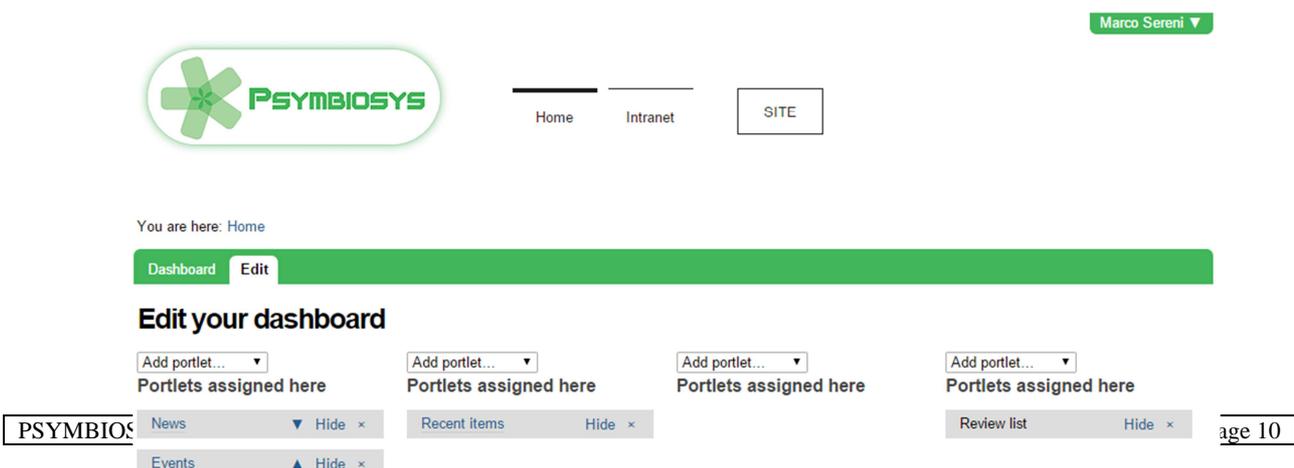
Finally, Psymbiosys website gives to registered user the possibility to access to other three sections ():

- **My Folder**, folder associated univocally associated to him/her for storing personal contributions and materials
- **Dashboard**, section summarizing those information relevant for the logged user, who can customize on the basis of his/her preferences by adding/removing portlet (Figure 5)

Figure 5 Edit Dashboard

Preferences, where user can fill or change his/her personal information (i.e. Name, email, Biography, Location, portrait), change personal settings (e.g. preferred language, External editing, etc.) and passwords.):

- **My Folder**, folder associated univocally associated to him/her for storing personal contributions and materials
- **Dashboard**, section summarizing those information relevant for the logged user, who can



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Figure 5 Edit Dashboard

- **Preferences**, where user can fill or change his/her personal information (i.e. Name, email, Biography, Location, portrait), change personal settings (e.g. preferred language, External editing, etc.) and passwords.

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3 Conclusions

D11.4 provides a description of functionalities and contents of Psymbiosys website, both in the public and private section. As this document is the first iteration, it is focused on the current (M9) structure and contents of website. Further developments in project communication means and updates in the website structure will be included in the second and third iterations of this deliverable, namely D11.5 “Project Communication means second” (M12) and D11.6 “Project Communication means third” (M24). Finally, a comprehensive description of all the project communication means used to involve a wide audience of potential stakeholders of project outcomes will be provided in the last iteration of this deliverable, i.e. D11.7 “Project Communication means final” (M36).